

# WOLFSON HILLEL PRIMARY SCHOOL

Application for In-Year or Outside the Normal Round Admissions



A separate application must be completed for each child

Before completing this form it is important to read the notes overleaf

Please complete this form using CAPITAL letters and tick (✓) boxes as appropriate

## 1 Child's Details

Surname ..... First Name(s) .....

Date of Birth<sup>5</sup> ..... Boy  Girl  Date of Admission .....

Child's Permanent Home Address<sup>6 & 7</sup> .....

..... Post Code .....

## 2 Siblings<sup>8</sup>

(a) Will the child have a sibling(s) attending Wolfson Hillel at the time of admission? Yes  No

If "Yes", state the name and current class of each sibling .....

(b) If a sibling(s) has left Wolfson Hillel, state the name and year of leaving for each sibling .....

## 3 Pupils with an Education, Health and Care Plan

The admission of pupils with an Education, Health and Care Plan<sup>9</sup> ("EHCP") is dealt with by a completely separate procedure. Children with an EHCP that names the school must be admitted. Where this takes place before the allocation of places under these arrangements this will reduce the number of places available to other children.

Does the child have an EHCP that names Wolfson Hillel? Yes No

If "Yes", state which Local Authority is responsible for the child .....

Contact Name..... Tel/Email .....

Brief description of special educational needs .....

## 4 Looked After or Previously Looked After<sup>10 & 11</sup>

(a) Is the child **currently** in the care of a local authority? Yes  No

(b) Was the child **previously** in the care of a local authority? Yes  No

If "Yes" to either (a) or (b) above, you must provide a letter from the social worker confirming the legal status of the child.

Local Authority ..... Contact Name.....

Tel No ..... Email.....

## 5 Medical or Social Grounds<sup>12</sup>

Are there medical or social reasons for seeking a place at Wolfson Hillel? Yes  No

If "Yes", give brief details.....

## 6 New to the Area

Is the child currently living (a) overseas or (b) elsewhere in the UK? Yes  No

If "Yes" to either (a) or (b) above, state name and address of current school .....

..... Expected date of arrival in area .....

## 7 Change of School

Is the child moving school without moving home? Yes  No

If "Yes", state reason(s).....  
.....

### NOTES

- 1 Application for a place in Reception received after the start of the academic year of normal entry, or in a year group other than Reception, must be made directly to Wolfson Hillel Primary School. Application is by completion of this form, together with the School's Supplementary Information Form (SIF) and Certificate of Religious Practice (CRP). All forms are available from the School Office or website ([www.wolfsonhillel.enfield.sch.uk](http://www.wolfsonhillel.enfield.sch.uk)) and must be returned to the School without delay, together with additional relevant documents as requested elsewhere on this form or the SIF. Parents will be notified of the outcome of their in-year application in writing within 15 school days, detailing any reason for refusal and information about the right to appeal.
- 2 All applications will be dealt with in accordance with the School's Reception Admissions Policy.
- 3 All applications will be added to the waiting list, if there is one, for the year group for which the application is being made.
- 4 If a waiting list does not exist, and a place is available, a CRP may not be required (*check with the School Office*).
- 5 Proof of date of birth must be submitted with this application. However, at no time must a 'long' birth certificate be provided.
- 6 The child's home address shall be determined as at the date of application. Where parents reside at separate addresses, but with shared responsibility for the child, it will be the address at which the child spends most of the week.
- 7 Proof of address must be submitted with this application. However, this must not include evidence of personal details about parents and families, such as maiden names, criminal convictions, marital or financial status (including marriage certificates), the first language of parents or the child.
- 8 Siblings of pupils attending the School at the time of application and siblings of former pupils include half-siblings, foster siblings, step-siblings, adopted siblings and other children living permanently in the same home
- 9 An Education, Health & Care Plan (EHC Plan) is made by the local authority (see Section 37 of the Children and Families Act 2014) specifying the special education, health and social care provision required for that child.
- 10 A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority (see section 22(1) of the Children Act 1989). Applications for looked after children must be made by the person with parental responsibility and/or the child's social worker.
- 11 A previously looked after child is a child who has ceased to be so because they have been adopted (see section 46 of the Adoption & Children Act 2002), or became subject to a residence order (see section 8 of the Children Act 1989), or special guardianship order (see section 14A of the Children Act 1989). This includes children who appear to have been in state care outside of England and have ceased to be in state care due to being adopted.
- 12 Applications for priority on medical or social grounds must be supported by a letter from the child's GP, medical consultant and/or social worker. Submissions must specify the particular reasons why Wolfson Hillel Primary School is the most suitable and the difficulties that would be caused if the child had to attend a different school.

*If there is insufficient space on the form to give full information, please write on a separate sheet of paper. Should any information submitted on this form change before a place is offered, please contact the School Office without delay.*

### Declaration (by person making the application)

I certify that I am the person with parental responsibility for the child named in Section 1 overleaf and that the information given is true to the best of my knowledge and belief. I understand that false or deliberately misleading information given on this form or in supporting information may render this application invalid.

I confirm I have attached photocopies of all documents required - *do not send original documents*.

Surname ..... First Name(s) .....

Signature ..... Relationship to Child.....

Tel No (home)..... Mobile ..... Email.....

**Please do not hesitate to contact the School Office should you need assistance. `**

<b>For School Office Use</b>			
Received	Offered	Accepted	Informed LA

**WOLFSON HILLEL FORMS PART OF THE JEWISH COMMUNITY ACADEMY TRUST**

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